

# MCLEAN ISD

## **District Improvement Plan**

2013/2014

*Pride in Excellence*

Date Reviewed: 12/16/13

Date Approved: 12/16/13

# MCLEAN ISD Site Base

| Name               | Position  |
|--------------------|---|
| Brown, Heather     | Special Education Teacher                         |
| Crockett, Kristie  | Elementary Teacher                                |
| Glass, Andy        | Principal   |
| Haynes, Thacker    | Community Member                                  |
| Henderson, Shelly  | 504 Coordinator, Elementary Teacher               |
| Ketcherside, Wendi | SHAC Representative,<br>Paraprofessional          |
| Masters, Donna     | Business Person                                   |
| Maxwell, Melissa   | Parent  |
| Meek, Tommy        | CTE Teacher                                       |
| Mitchell, Pam      | Superintendent                                    |
| Richardson, Lora   | HS Teacher, Technology Integration<br>Coordinator |
| Riley, Jacquelyn   | JH-HS Teacher                                     |
| Shaw, Erin         | Counselor, Teacher                                |
| Stalls, Larenda    | JH-HS Teacher                                     |
| Watson, Diana      | ESL Coordinator, Elementary Teacher               |

# MCLEAN ISD

## **Mission**

*The mission of McLean ISD, in partnership with the home and community, is to promote pride in excellence and provide the highest standards of performance through diverse educational experiences.*

## **Vision**

*Pride in Excellence*

### Nondiscrimination Notice

MCLEAN ISD does not discriminate on the basis of race, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and section 504 of the rehabilitation Act of 1973; as amended.

# Resources

| Resource                                    | Source  | Amount    |
|---|---------|-----------|
| Rural Education Achievement Program (REAP)  | Federal | \$17,216  |
| Special Education                           | Federal | \$94,456  |
| Title I - Part A                            | Federal | \$30,374  |
| Title IIA Principal and Teacher Improvement | Federal | \$8,927   |
| Technology Integration Grant                | Other   | \$121,822 |
| Career and Technology                       | State   | \$129,948 |
| High School Allotment                       | State   | \$13,966  |
| PreK  | State   | \$447     |
| State Compensatory                          | State   | \$179,388 |
| TASB Grant - Risk Management                | State   | \$4,000   |

# No Child Left Behind Performance Goals

*(These goals have not been updated by the U.S. Department of Education as of the 2013/2014 school year.)*

- Goal 1.** By 2013-2014, all students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 2.** All limited English proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
- Goal 3.** By 2005-2006, all students will be taught by highly qualified teachers.
- Goal 4.** All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
- Goal 5.** All students will graduate from high school.

# MCLEAN ISD

**Goal 1.** McLean School will design and implement an instructional program that prepares students to meet state and federal accountability standards.

**Objective 1.** Align state curriculum, instructional practices, and assessment to maintain satisfactory performance and increase advanced performance in reading, math, science, social studies.

| Activity/Strategy   | Person(s) Responsible                                 | Timeline  | Resources  | Evaluation  |
|---|---|---|--|---|
| 1. Use DMAC and released tests to evaluate areas of strength and weakness in instruction and student performance in each grade and content area. (Title I SW: 1,8,9)  | Principal, Teacher(s)                                 | First six weeks and ongoing                       | (F)Title I - Part A, (F)Title IIA Principal and Teacher Improvement, (S)FSP Funds, (S)State Compensatory | Summative - Lesson plans                                  |
| 2. Provide small group and/or supplemental instruction as well as before or after school tutorials for students who are identified as at-risk of performing below grade level in reading or math or of failing a state assessment. (Title I SW: 3,10) (NCLB: 1)           | Instructional Aides, Teacher(s)                       | Throughout school year                            | (F)Title I - Part A, (S)State Compensatory   | Summative - TPRI scores, STAAR scores, report card grades |
| 3. Reduce class size by providing two sections of classes in math, science, and reading whenever possible for secondary classes with large student groups and/or who have demonstrated academic difficulty. (Title I SW: 1,9) (Target Group: AtRisk, 7th , 8th) (NCLB: 1) | Principal, Superintendent, Teacher(s)                 | Scheduling-Summer; Implementation throughout year | (S)State Compensatory  | Summative - Report card grades, state test scores         |
| 4. Provide TEKS-based STAAR preparation materials and computer-aided instruction to supplement regular instruction to students who are at-risk of failing the state assessment. (Title I SW: 1,9,10) (Target Group: AtRisk) (NCLB: 1)                                     | Principal, Teacher(s)                                 | Fall, Spring                                      | (F)Title I - Part A, (S)State Compensatory   | Summative - State- test scores                            |
| 5. Administer benchmark tests to measure student progress toward state and local goals. (Title I SW: 8) (Target Group: All) (NCLB: 1)   | Principal, Teacher(s)                                 | Late fall, early spring                           | (S)Local Funds   | Summative - State test scores                             |
| 6. Provide elementary instructional aides for instructional support. (Title I SW: 9,10) (Target Group: PRE K, K) (NCLB: 1)  | Principal, Superintendent                             | Throughout school year                            | (F)Special Education, (F)Title I - Part A, (S)State Compensatory   | Summative - Student performance; TPRI scores              |
| 7. Provide supplemental phonics instructional materials and technology-based reading programs in elementary grades to enhance reading instruction. (Title I SW: 1,9,10) (Target Group: PRE K, K, 1st, 2nd, 3rd, 4th) (NCLB: 1)  | Instructional Aides, Librarian, Principal, Teacher(s) | Throughout school year                            | (F)Title I - Part A, (S)State Compensatory   | Summative - TPRI Scores; State test scores                |

# MCLEAN ISD

**Goal 1.** McLean School will design and implement an instructional program that prepares students to meet state and federal accountability standards.

**Objective 2.** Align state curriculum, instructional practices, and assessment to improve level of student achievement to satisfactory or higher in writing (system safeguard not met in 2013 state accountability).

| Activity/Strategy  | Person(s) Responsible   | Timeline                               | Resources                           | Evaluation   |
|--|---|--|-------------------------------------|--|
| 1. Offer a writing remediation class for students who have failed the English I or II EOC test.  | Counselor, Principal, Teacher(s), Writing Integration Coordinator | Fall, Spring                           | (S)State Compensatory               | Summative - EOC English I and II retest scores                       |
| 2. Restructure elementary schedule and curriculum to devote more time and focused instruction to writing. (Title I SW: 1,3) (Target Group: All) (NCLB: 1)  | Principal, Teacher(s), Writing Integration Coordinator            | Fall-research; spring - implementation | (S)FSP Funds, (S)State Compensatory | Summative - Higher level of mastery on state writing assessments     |
| 3. Hire a part-time writing integration coordinator to work with teachers to develop strategies to strengthen writing instruction in the district.   | Principal, Superintendent, Writing Integration Coordinator        | Ongoing                                | (S)State Compensatory               | Summative - Lesson plans; improved writing scores; teacher surveys   |
| 4. Provide training in expository writing and short-answer essay writing and grading for secondary teachers in all content areas. (Title I SW: 4) (Target Group: 9th, 10th, 11th, 12th, 7th , 8th) (NCLB: 1) | Principal, Superintendent, Teacher(s)                             | Fall 2013                              | (O)Technology Integration Grant     | Summative - Performance on writing assignments and state assessments |

# MCLEAN ISD

**Goal 2.** McLean School students will graduate from high school.

**Objective 1.** Reduce the dropout rate to 0% as indicated on the annual Texas Academic Performance Report-TAPR (formerly AEIS) by providing support to at-risk students.

| Activity/Strategy  | Person(s) Responsible  | Timeline                        | Resources                             | Evaluation                                      |
|--|--|---------------------------------|---------------------------------------|---|
| 1. Offer credit recovery through OdysseyWare online classes.   | Counselor, Instructional Aides, Principal, Teacher(s)            | Ongoing                         | (S)State Compensatory                 | Summative - Course completion information       |
| 2. Provide pregnancy-related services as required for any student who is a parent. (Title I SW: 9,10) (Target Group: AtRisk) (NCLB: 5)   | Counselor, Principal, Teacher(s)                                 | As needed                       | (S)FSP Funds                          | Summative - Effective delivery of services      |
| 3. Offer program(s) related to parenting education a pregnancy prevention through the local health curriculum and the Family and Consumer Science (FCS) Program. (Title I SW: 9) (Target Group: All, AtRisk) (NCLB: 5) | Counselor, CTE Teachers, Principal, SHAC Coordinator, Teacher(s) | Ongoing                         | (S)Local Funds, (S)State Compensatory | Summative - Reduction in teenage pregnancy rate |
| 4. Offer STAAR/EOC remediation classes to provide additional instruction for students who did not meet state standards on a previous test administration. (Title I SW: 9) (Target Group: AtRisk) (NCLB: 1,5)           | Counselor, Principal, Teacher(s)                                 | Throughout school year          | (S)State Compensatory                 | Summative - Performance on state assessment     |
| 5. Establish adult mentor program to build positive relationships with students who are at-risk of failing or dropping out. (Title I SW: 1,2,9) (Target Group: AtRisk) (NCLB: 4,5)                                     | Counselor, Principal, Superintendent, Teacher(s)                 | 13-14 Planning; 14-15 Implement | (S)State Compensatory                 | Summative - Implementation Plan                 |



# MCLEAN ISD

**Goal 3.** McLean School will integrate technology to improve instruction at all levels K-12.

**Objective 1.** Increase the purposeful, meaningful integration of technology into daily instruction in all classrooms.

| Activity/Strategy   | Person(s) Responsible  | Timeline | Resources                                       | Evaluation   |
|---|--|----------|---|--|
| 1. Train teachers in the use of iPads (elementary teachers) and windows-based tablets (secondary teachers) as tools for the integration of technology into all content areas of instruction. (Title I SW: 4,10) (Target Group: All) (NCLB: 1) | Director of Technology, Instructional Aides, Instructional Technology Coordinator, Principal, Superintendent, Teacher(s), Tech Support - Region 16 | Spring   | (O)Technology Integration Grant                 | Summative - Development of lessons which integrate technology into instruction |
| 2. Increase internet bandwidth and wireless access points, and upgrade switches and other equipment to provide faster and more reliable internet service to supplement instructional program. (Target Group: All)                             | Instructional Technology Coordinator, Superintendent, Tech Support - Region 16   | Fall     | (O)Technology Integration Grant, (S)Local Funds | Summative - Access to technology; surveys                                      |

# MCLEAN ISD

**Goal 4.** McLean School will develop a plan to manage/improve discipline.

**Objective 1.** Reduce code of conduct violations, both within the classroom and in office referrals.

| Activity/Strategy   | Person(s) Responsible  | Timeline           | Resources      | Evaluation   |
|---|--|--------------------|----------------|--|
| 1. Adopt a system of behavior management in classes with high incidences of disruptive, disrespectful behavior. (Title I SW: 1,2) (Target Group: All) (NCLB: 4)   | Counselor, Principal, Teacher(s)   | December - January | (S)Local Funds | Summative - Reduction in code of conduct violations                  |
| 2. Develop and maintain a Student Handbook, Acceptable Use Policy for Technology, Code of Conduct and Extra-Curricular Code of Conduct that educates students and parents about the rules and operating procedures at school. Make copies available to all students and parents in the format they prefer (print and/or online). (Title I SW: 10) (Target Group: All) (NCLB: 4) | Coaches, Instructional Technology Coordinator, Principal, Superintendent | Update annually    | (S)Local Funds | Summative - Compliance with Policies; Increased Parental Involvement |

# MCLEAN ISD

**Goal 5.** McLean School will provide programs to meet the diverse needs of special student populations within the district.

**Objective 1.** Increase participation of students from special populations in district programs.

| Activity/Strategy   | Person(s) Responsible                                      | Timeline    | Resources                    | Evaluation                              |
|---|--|-------------|------------------------------|---|
| 1. Re-examine 2002 identification process and criteria for gifted and talented program at McLean ISD and make recommendations for changes. (Target Group: GT) | GT Committee   | Spring 2014 | (S)Local Funds               | Summative - Adoption of new GT Handbook |
| 2. Provide specialized instruction and/or support for students identified as having dyslexic tendencies. (Target Group: Dys, 504) (NCLB: 1)                   | 504 Coordinator, Counselor, Dyslexia specialist, Principal | Ongoing     | (S)State Compensatory        | Summative - 504 meetings, report cards  |
| 3. Advertise summer school and provide extended year services for ESL students. (Title I SW: 9) (Target Group: ESL) (NCLB: 2)                                 | ESL Coordinator  | May - June  | (F)Title III Bilingual / ESL | Summative - Participation               |

# MCLEAN ISD

**Goal 6.** McLean School will promote parent and community involvement.

**Objective 1.** Increase opportunities for parent and community involvement.

| Activity/Strategy  | Person(s) Responsible   | Timeline         | Resources      | Evaluation  |
|--|---|------------------|----------------|---|
| 1. Maintain an updated website (www.mcleanisd.com) to facilitate parent-community access to information. (Title I SW: 6) (Target Group: All)   | CTE Teachers, Instructional Technology Coordinator, Principal, Superintendent               | Ongoing          | (S)Local Funds | Summative - Increased number of hits on website             |
| 2. Provide up-to-date information on digital marquee on Main Street. (Title I SW: 6) (Target Group: All)   | School Secretary  | Ongoing          | (S)Local Funds | Summative - Parent/Community Participation in events        |
| 3. Educate teachers and parents in the uses of the parent portal for communication concerning grades and assignments. (Title I SW: 9) (Target Group: All) (NCLB: 1,5)  | Principal, School Secretary, Teacher(s)   | Fall and ongoing | (S)Local Funds | Summative - Use of parent portal; increase in communication |
| 4. Provide multiple opportunities for parents to visit school during and after school: athletic events, music programs, open house, PTO meetings, Booster clubs, school plays, visitor's comments during board meetings, Title I meetins, SBDM meetings, SHAC committee, classroom volunteers, etc. (Title I SW: 6,10) (Target Group: All) | Coaches, Counselor, Principal, SBDM Committee, SHAC Coordinator, Superintendent, Teacher(s) | Throughout year  | (S)Local Funds | Summative - Parent-community attendance; surveys            |

# MCLEAN ISD

**Goal 7.** McLean School will provide opportunities for accelerated instruction.

**Objective 1.** Allow students to earn credit in classes beyond those offered at McLean High School.

| Activity/Strategy   | Person(s) Responsible                            | Timeline                  | Resources                             | Evaluation  |
|---|--|---------------------------|---------------------------------------|---|
| 1. Provide 1/2 of the cost of tuition for dual credit classes through Clarendon College for qualified students. (Title I SW: 10) (Target Group: 12th)                       | Counselor, Principal, Superintendent, Teacher(s) | Fall, Spring              | (S)High School Allotment              | Summative - Student participation and grades            |
| 2. Offer innovative courses through OdysseyWare, TVSN, or other online sources for students who desire to earn credits other than those offered at MHS. (Target Group: All) | Counselor, Principal                             | Fall, Spring - Jr/Sr year | (S)Local Funds, (S)State Compensatory | Summative - Student participation and course completion |
| 3. Provide students the opportunity to pursue early graduation by taking courses through OdysseyWare. (Title I SW: 10) (Target Group: AtRisk)                               | Counselor, Principal                             | As needed                 | (S)Local Funds                        | Summative - Graduation rates                            |

# MCLEAN ISD

**Goal 8.** McLean School will provide opportunities for professional growth and development.

**Objective 1.** Require 100% of staff to participate in professional development directly linked to job assignment and/or identified needs of the classroom, campus, and/or district.

| Activity/Strategy  | Person(s) Responsible  | Timeline            | Resources                                      | Evaluation   |
|--|--|---------------------|--|--|
| 2. Train teachers in the use of DMAC to assess student instructional needs and to design benchmark assessments. (Title I SW: 1,4) (Target Group: All) (NCLB: 1,5)  | Principal, Teacher(s)  | Fall                | (L)Software, (S)Staff Development Training     | Summative - Improved state assessment scores                     |
| 3. Provide writing across the curriculum training to secondary teachers to improve expository essay and short-answer response instruction. (Title I SW: 4,10) (Target Group: 9th, 10th, 11th, 12th, 7th , 8th) (NCLB: 1,5)                                   | Instructional Technology Coordinator, Principal, Superintendent, Teacher(s), Tech Support - Region 16, Writing Integration Coordinator | Early spring        | (O)Technology Integration Grant                | Summative - Improved EOC English I and II Writing scores         |
| 4. Contract with ESC 16 for professional development opportunities throughout the year; teachers may attend as many as they wish in the summer and three trainings during the school year, more with approval. (Title I SW: 4) (Target Group: All) (NCLB: 3) | Principal, Superintendent, Teacher(s)  | Throughout the year | (F)Title IIA Principal and Teacher Improvement | Summative - Documentation of trainings attended; evaluations     |
| 5. Require staff and administration to participate in a book study (Teaching Digital Natives) to assist in the integration of technology into instruction. (Target Group: All) (NCLB: 3)   | Instructional Aides, Principal, Superintendent, Teacher(s)   | Dec - April         | (O)Technology Integration Grant                | Summative - Increased integration of technology into instruction |
| 6. Provide beginner and advanced training for the use of Promethean board in creating lessons. (Title I SW: 4) (Target Group: All) (NCLB: 1)   | Instructional Technology Coordinator, Principal, Teacher(s), Tech Support - Region 16  | Spring              | (O)Technology Integration Grant                | Summative - Increased integration of technology into instruction |
| 7. Participate in training offered during the Texas Computer Educator Association Convention. (Title I SW: 4) (Target Group: All)  | Counselor, Instructional Technology Coordinator, Principal, Superintendent, Teacher(s)   | February            | (O)Technology Integration Grant                | Summative - Increased integration of technology into instruction |

# MCLEAN ISD

**Goal 9.** McLean School will promote student health and safety and will maintain a safe and accessible environment for all students and staff.

**Objective 1.** Reduce and maintain number of reported safety incidents to zero.

| Activity/Strategy  | Person(s) Responsible   | Timeline         | Resources                                       | Evaluation  |
|--|---|------------------|---|---|
| 1. Provide Department of Public Safety training in safety/emergency planning and procedures. (Target Group: All) (NCLB: 4)   | Bus drivers, Counselor, Instructional Aides, School Secretary, Superintendent, Teacher(s) | August inservice | (S)Staff Development Training                   | Summative - Evidence of safety plan and following emergency procedures; implementation of safety drills |
| 2. Install controlled access equipment and cameras at main and east entrances of high school hallway; add cameras and monitoring capability to increase security. (Title I SW: 10) (Target Group: All) (NCLB: 4) | Principal, Superintendent   | Fall             | (S)Local Funds, (S)TASB Grant - Risk Management | Summative - Reduction in unauthorized visitors to school  |
| 3. Conduct safety drills (including fire, tornado, intruder, bus evacuation) and provide semi-annual training on bus safety. (Title I SW: 10) (Target Group: All) (NCLB: 4)                                      | Bus drivers, Principal, Teacher(s)  | Fall and Spring  | (S)Local Funds                                  | Summative - Documentation of drills; number of safety incidents   |

# MCLEAN ISD

**Goal 9.** McLean School will promote student health and safety and will maintain a safe and accessible environment for all students and staff.

**Objective 2.** Provide training and instruction to teachers and students as required by state to meet identified student needs.

| Activity/Strategy  | Person(s) Responsible                                       | Timeline | Resources                                | Evaluation   |
|--|---|----------|--|--|
| 1. Incorporate curriculum on the following topics into appropriate classes (elementary - self-contained, secondary - FCS, health, psychology) with qualified instructors: teen pregnancy, suicide prevention, conflict resolution, violence prevention, bullying prevention). (Title I SW: 1) (Target Group: AtRisk) (NCLB: 4,5) | Counselor, CTE Teachers, SHAC Coordinator, Teacher(s)       | Ongoing  | (S)Career and Technology, (S)Local Funds | Summative - Teacher lesson plans, teacher/student surveys, discipline, pregnancy, suicide data |
| 2. Explore new activities to offer to students to promote healthy lifestyles (physical activity, avoiding drugs/alcohol, eliminating high-risk behaviors, etc). (Title I SW: 10) (Target Group: All, AtRisk) (NCLB: 4,5)   | Coaches, Counselor, Principal, SHAC Coordinator, Teacher(s) | Spring   | (S)Local Funds                           | Summative - Reduction in drop-out rate; Fitnessgram data                                       |



# MCLEAN ISD

**Goal 10.** McLean School will provide for effective transitions into preschool, elementary, and high school, post-secondary education, and careers.

**Objective 1.** Provide appropriate transition activities to all student groups.

| Activity/Strategy   | Person(s) Responsible            | Timeline                | Resources                                   | Evaluation   |
|---|----------------------------------|-------------------------|---|--|
| 1. Maintain graduation plans for students in grades 9-12 beginning with career exploration classes and academic counseling in the 8th grade year. (Title I SW: 9,10) (Target Group: 9th, 10th, 11th, 12th, 8th) (NCLB: 5)   | Counselor, CTE Teachers          | Ongoing                 | (S)Local Funds                              | Graduation rate  |
| 2. Provide students and their parents with information about college admission and financial aid opportunities; assist students in seeking scholarships and facilitate the completion of college admission, FAFSA, and scholarship applications. (Title I SW: 6,9) (Target Group: 12th) (NCLB: 5) | Counselor                        | Ongoing                 | (S)High School Allotment                    | Summative - College admission, scholarship, financial aid data |
| 3. Provide opportunities for career exploration for secondary students through appropriate classes, special programs, and/or job shadowing. (Title I SW: 9,10) (Target Group: CTE, 11th, 12th) (NCLB: 5)  | Counselor, Principal, Teacher(s) | Fall Annually           | (S)Career and Technology,<br>(S)Local Funds | Summative - Student participation/surveys                      |
| 4. Provide appropriate services during and after pregnancy to facilitate educational success. (Title I SW: 9,10) (Target Group: AtRisk) (NCLB: 5)   | Counselor, Principal, Teacher(s) | As Needed               | (S)State Compensatory                       | Summative - Graduation rate for at-risk students               |
| 5. Seek students needing pre-kindergarten services (newspaper, etc) (Title I SW: 7,9) (Target Group: PRE K) (NCLB: 1)   | Principal, Teacher(s)            | Spring, Summer annually | (S)Local Funds, (S)PreK                     | Summative - Enrollment and attendance data                     |
| 6. Provide visitation day for students enrolling in PreK and kindergarten classes. (Title I SW: 7) (Target Group: PRE K, K)   | Principal, Teacher(s)            | August annually         | (S)Local Funds                              | Summative - Participation data, rosters                        |

# MCLEAN ISD

**Goal 11.** McLean School will hire and maintain a 100% highly qualified staff.

**Objective 1.** Maintain a 100% highly-qualified staff.

| Activity/Strategy  | Person(s) Responsible     | Timeline  | Resources              | Evaluation          |
|--|---------------------------|-----------|------------------------|---------------------|
| 1. Assist teachers in attaining certification through alternative programs, coursework, and TExES in order to assure that all staff is highly qualified. (Title I SW: 3) (NCLB: 3) | Principal, Superintendent | As Needed | (S)Substitute Salaries | Summative - HQ Data |
| 2. Attract and retain highly-qualified teachers by paying \$3000 above base and up to an additional \$1500 for high-need areas. (Title I SW: 3) (Target Group: All) (NCLB: 3)      | Superintendent            | Ongoing   | (S)Local Funds         | Summative - HQ Data |